



WYOMING CENTRAL SCHOOL BOARD OF EDUCATION

Board Goal Setting Workshop 5:30
REGULAR MEETING 6:00

August 11, 2022

I.	Pledge of Allegiance		
II.	Call to Order		
III.	Agenda: Additions or Deletions	1 ___	2 ___
IV.	Public Forum		
V.	Board Discussion		
VI.	Presentations		
VII.	Action Items		
	A. Approve minutes of the 7/14/22 reorganization and regular meeting	1 ___	2 ___
VIII.	President's Report		2 ___
IX.	Superintendent's Report		2 ___
X.	Old Business		2 ___
XI.	New Business		2 ___
	A. Approve to use \$ 2,195.30 from the Reserve for Unemployment to cover the unemployment expenses incurred during the 2021-2022 fiscal year.	1 ___	2 ___
	B. Approve to move \$52,281.60 out of Reserve for Employee Benefits & Accrued Liabilities and into EBALR- Alfes, K. At 6/30/2022, for district obligations to pay a portion of her health insurance premiums in retirement until she reaches Medicare eligibility.	1 ___	2 ___
	C. Approve the transfer of Linda Almeter's expired retiree health insurance benefit in the amount of \$409.52 from EBALR - Almeter, L to the Reserve for Employee Benefits & Accrued Liabilities at 6/30/22.	1 ___	2 ___
	D. Approve to participate in the GLSW BOCES Cooperative Bids for the 2023-2024 school year.	1 ___	2 ___
	E. Approve the Tax Warrant for 2022-2023 fiscal year	1 ___	2 ___
	F. Approve the Code of Conduct for 2022-2023 fiscal year	1 ___	2 ___
	G. Approve the hourly rate of \$30.00, for teachers' professional	1 ___	2 ___

	development outside the school day, through the American rescue Plan Act for the 2022-2023 fiscal year.		
	H. Approve the School Resource Officer (SRO) Agreement	1 ___	2 ___
	I. Approve SLP Independent Contract for Jessica Scheidt for the 2022-2023 school year	1 ___	2 ___
	J. Approve to change the start time of regular board meetings from 7:00 pm to 6:00 pm	1 ___	2 ___
	XII. Executive Session	1 ___	2 ___
	XIII. Personnel	1 ___	2 ___
	A. Approve Superintendent's Annual Approval of Bus Drivers for the 2022-2023 school year	1 ___	2 ___
	XIV. CPSE/CSE	1 ___	2 ___
	XV. Adjournment	1 ___	2 ___

Wyoming Central School

Wyoming, New York

Board of Education

Reorganizational Meeting

July 14, 2022

Members present: Kaitlyn Bush, Benjamin Chamberlain, Barry True, Haley Tygart, Rudd Wetherwax, Nicole White

Members absent: Jessica Merrill

Others present: Emily Herman, Joelle Stroud, Nancy Norton

Guests: None.

Call to Order: The meeting was called to order by Nancy Norton, District Clerk, at 7:05 pm.

**Oath Administered
To New BOE Member** The oath of office was administered to new board member, Haley Tygart.
The Board Operating Protocol was signed by the members of the board for the 2022-2023 school year.

**Oath Administered
To the Superintendent
Of Schools** The oath of office was administered to Emily Herman, Superintendent of Schools.

**Nomination and Election
Of Board Officers** Nominations were opened for the office of President of the BOE for the 2022-2023 school year:
Mr. True nominated Mr. Chamberlain and Mrs. Bush second the motion.
Nominations were closed.
Vote for Mr. Chamberlain for President.
Yes-6 No-0
Mr. Chamberlain is the President of the BOE for the 2022-2023 school year.
Nominations were opened for the office of Vice President of the BOE for the 2022-2023 school year:
Mr. True nominated Mrs. Bush and Mrs. Tygart second the motion.
Nominations were closed.

Vote for Mrs. Bush for Vice President.

Yes-6 No-0

Mrs. Bush is the Vice President of the Board for the 2022-2023 school year.

**Oath Administered
To Board President
And Vice President**

Oath of office was administered to Benjamin Chamberlain, Board President, and to Kaitlyn Bush, Board Vice President.

The District Clerk turned the meeting over to Mr. Chamberlain, Board President.

**District Offices for
2022-2023 school year**

Be it resolved, the Board approves the following appointments to District Offices for the 2022-2023 school year, on motion by Mr. True and second by Mrs. Bush:

A. District Clerk	Nancy Norton	\$8,145/yr
B. District Treasurer	Joelle Stroud	
C. District Tax Collector	Nancy Norton	
D. Student Accounts Treasurer	Joelle Stroud	
E. Claims Auditor	Karen Green	\$ 28.00/hr
F. Frontline	Karen Green	\$14.30/hr

Yes-6 No-0 (motion approved)

The oath of office was administered to Joelle Stroud, District Treasurer, and to Nancy Norton, District Clerk and District Tax Collector.

Be it resolved, the Board approves the following appointments to District Positions for the 2022-2023 school year, on motion by Mr. True and second by Mr. Wetherwax:

A. School Nurse Practitioner	Mary Richards, FNP
B. Transportation Staff Physicals/Testing	Workplace Health
C. District Auditor(External)	Lumsden & McCormick, LLP
D. School Attorney	Harris Beach, PLLC Bond, Schoeneck & King, PLLC
E. School Attorney Capital Projects	Harris Beach, PLLC
F. Records Access Officer	Nancy Norton
G. Records Management Officer	Emily Herman
H. Attendance Officer	Maria Herman
I. GVSBA Representative	Jessica Merrill
J. GVSBA Alt. Representative	Benjamin Chamberlain
K. Asbestos Designee	Timothy Anderson
L. Purchasing Agent	Emily Herman

M. Wyo. Cty. Workers Comp. Rep.	Joelle Stroud
N. Wyo. Cty. Workers Comp. Alt. Rep.	Emily Herman
O. Emergency School Safety Team:	
Superintendent of Schools	Emily Herman
Secretary to the Superintendent	Michele Pearce
Director of Student Services	Sherrilyn Bartz
School Secretary	Mary Daniel
School Nurse	Maria Herman
Supervisor of Buildings and Grounds	Timothy Anderson
Teacher	Peter Terbuska
Transportation Director	Adam Richley
Gen. Area Hlthcare Plan Rep.	Joelle Stroud
Gen. Area Hlthcare Plan Alt. Rep.	Emily Herman

Yes-6 No-0 (motion approved)

**Designations for
2022-2023 school year**

Be it resolved, the Board approves the following designations for the 2022-2023 school year on motion by Mrs. Bush and second by Mr. True:

- A. Five Star Bank, Bank of Castile and JP Morgan Chase as Official Depositories of school district funds
- B. Official newspaper as The Daily News, Batavia, NY with appropriate items also placed in the Warsaw Penny Saver.
- C. Official Radio and TV stations for the District as WCJW, WHAM, WBTA, WGR, WYRK, TV Channels: 2, 4, 7, 8, 10 & 13
- D. Payroll Certification Officer: Emily Herman
- E. Board of Education meetings or work sessions on the 2nd Thursday of each month at 7:00 pm, unless dates are altered with notice by the Board.
- F. Superintendent of Schools as the Title IX Hearing Officer
- G. Superintendent of Schools as the Federal Funds Assistance Program Hearing Officer
- H. Chief Emergency Officer: Emily Herman

Yes-6 No-0 (motion approved)

**Authorizations for
2022-2023 school year**

Be it resolved, the Board approves the following authorizations for the 2022-2023 school year on motion by Mr. True and second by Mrs. White:

- A. In conformance with the Commercial Crime Coverage, each employee of the district will be bonded up to \$100,000 and the Treasurer and Tax Collector for \$1,000,000
- B. President of the School Board to sign official documents as needed
- C. Superintendent of School and/or the District Treasurer to sign all Central Treasurer account checks
- D. Superintendent to approve all budget transfers in accordance with the laws and board policy
- E. Superintendent to approve the attendance at conferences, conventions, workshops, etc., per Board policy #6160 Professional Growth/Staff Development
- F. Joelle Stroud, District Treasurer, to establish and maintain all accounts necessary for the official transactions of the district business affairs
- G. Attendance at conferences and conventions for BOE members "with expenses."
- H. Re-Establishment of a \$100 Petty Cash Fund administered by Joelle Stroud
- I. A Revenue Anticipation Note Resolution dated July 10, 2003 delegating power to the President of the Board of Education to authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Wyoming Central School District, Wyoming County, NY, in anticipation of the collection of revenues to be received as State Aid by the school district from the State of New York

Yes-6 No-0 (motion approved)

**Other Items for
2022-2023 school year**

Be it resolved, the Board approve other items for the 2022-2023 school year, on motion by Mr. True and second by Mrs. Bush:

- A. Mileage reimbursement rate for approved District Travel at IRS designated rate
- B. Day rate of \$115/day for day to day certified substitute teachers/assistants
- C. Day rate of \$105/day for day to day uncertified substitute teachers/assistants

D. Rates for the following substitute positions:

- | | |
|---|------------------------|
| 1. Substitute Cleaner/School Monitor/
Teacher Aide | NYS Minimum Wage |
| 2. Substitute Bus Driver | \$ 26.86/hr |
| 3. Substitute Bus Aide | \$ 15.79/hr |
| 4. Substitute Transportation Supervisor | \$ 27.86/hr |
| 5. Substitute School Nurse | Certified Teacher Rate |

Yes-6 No-0 (motion approved)

**Policies & Codes of
Ethics**

Be it resolved, the Board approves the adoption of all Policies and Codes of Ethics in effect during the previous school year, on motion by Mr. True and second by Mrs. White.

Yes-6 No-0 (motion approved)

Adjournment

Be it resolved, the Board adjourns the meeting at 7:21 pm, on motion by Mrs. Bush and second by Mr. True.

Yes-6 No-0 (motion approved)

Respectfully submitted,

Nancy Norton
District Clerk

Wyoming Central School

Wyoming, New York

Board of Education

Regular Meeting

July 14, 2022

Immediately following reorganizational meeting

- Members present:** Kaitlyn Bush, Benjamin Chamberlain, Barry True, Haley Tygart,
Rudd Wetherwax, Nicole White
- Members absent:** Jessica Merrill
- Others present:** Emily Herman, Joelle Stroud, Nancy Norton
- Guests:** None.
- Call to Order:** The meeting was called to order at 7:22 pm by Mr. Chamberlain, Board President.
- Approval of Agenda:** Be it resolved, the Board approves the agenda on motion by Mr. True and second by Mr. Wetherwax.
Yes-6 No-0 (motion approved)
- Public Forum:** None.
- Board Discussion:** Mr. True commented on the success of the 8th grade trip and the graduation ceremony. Congratulations to all the graduates!
Be it resolved, the Board approves a Board Goal Setting Workshop to be held on August 11, 2022 at 6:30 pm at the school, on motion by Mr. True and second by Mrs. Bush.
Yes-6 No-0 (motion approved)
- Presentations:** None.
- Action Items:** Be it resolved, the Board approves the minutes of the 6/16/22 regular meeting on motion by Mrs. Bush and second by Mr. Chamberlain.
Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Treasurer Report and Budget by Function for June 2022, on motion by Mr. Chamberlain and second by Mr. True.

Yes-6 No-0 (motion approved)

President's Report:

Mr. Chamberlain discussed the future of school transportation, with the use of electric school buses. His discussion included: batteries, solar power, GPS tracking, etc.

Superintendent's Report:

The School Resource Officer contract with the Village of Warsaw Police Dept. is in process.

Kim Alfes, retired Art Teacher, donated art books to the school library.

Librarians from BOCES discarded books from our school library.

Furniture for the new Maker Space in the media center will be ordered in the near future.

The buildings and grounds staff is moving along and doing a good job.

Shifting and changing of rooms for next school year will take place.

NYSTRS is offering a retirement incentive this year. Upon retiring, a member can be hired back for one additional year and collect their retirement benefits.

Old Business:

None.

New Business:

Be it resolved, the Board approves to form a new board Sustainability Committee, whose purpose is to integrate sustainability goals and how those goals will be met, on motion by Mr. Chamberlain and second by Mr. True.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves to establish the following Board Committees for the 2022-23 school year on motion by Mr. True and second by Mrs. Tygart:

Audit Committee (meets as needed)

Chair: Nicole White

Benjamin Chamberlain

Jessica Merrill

Personnel Relations and Negotiations (meets as needed)

Chair: Barry True

Jessica Merrill

Haley Tygart

Transportation (meets 2 to 3 times per year with Transportation Director)

Chair: Barry True

Benjamin Chamberlain

Rudd Wetherwax

Buildings, Grounds and Maintenance (meets 2 to 3 times per year with Building Supervisor)

Chair: Barry True

Benjamin Chamberlain

Rudd Wetherwax

Community Relations (meets 2 to 3 times per year with Director of Student Services)

Chair: Kaitlyn Bush

Jessica Merrill

Benjamin Chamberlain

Curriculum (meets 2 to 3 times per year with Curriculum Coordinator)

Chair: Kaitlyn Bush

Haley Tygart

Policy Review (meets as needed)

Chair: Nicole White

Benjamin Chamberlain

Haley Tygart

Sustainability (meets 2 to 3 times per year with staff)

Chair: Benjamin Chamberlain

Barry True

Kaitlyn Bush

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Tentative Schedule of Board Meetings for the 2022-2023 school year:

Wyoming Central School

Board of Education

Tentative Meeting Schedule

2022-2023

July 14, 2022

August 11, 2022

September 8, 2022

October 13, 2022

November 10, 2022

December 8, 2022

January 12, 2023

February 9, 2023

March 9, 2023

April 13, 2023

May 11, 2023

June 8, 2023

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Superintendent to attend conferences for the 2022-2023 school year, on motion by Mr. True and second by Mr. Chamberlain.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Superintendent's membership dues in SAANYS/NYSCOSS/AASA for 2022-2023, on motion by Mr. True and second by Mrs. Bush.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Superintendent as Data Protection Officer for the 2022-2023 school year on motion by Mr. True and second by Mrs. Tygart.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Lease Agreement with GV BOCES for Special Education Classroom Space Other than Newly Constructed or Renovated, July 1, 2022-June 30, 2023, on motion by Mr. True and second by Mrs. Bush.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves Marie May for additional curriculum work for 2022-2023 at the rate of \$10,000/year, through the CRSSA Grant, on motion by Mrs. Bush and second by Mr. True.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the After School Academic Lab rate of pay of \$42.50/hr per ARP Grant, on motion by Mr. True and second by Mrs. Tygart.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the 2022-2023 rate of pay of \$42.50/hr for Mental Health Services funded through the CRSSA Grant, on motion by Mr. True and second by Mr. Chamberlain.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Rural Schools Association Dues for 2022-2023 on motion by Mrs. Bush and second by Mr. Chamberlain.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Teen Health Textbook by McGraw Hill, on motion by Mr. True and second by Mr. Wetherwax.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves to accept a donation of books for the school library from Kim Alfes, retired Art Teacher, on motion by Mr. True and second by Mr. Chamberlain.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Intermunicipal Cooperative Agreement with Pavilion CSD for Financial Records Control Clerk services, on motion by Mr. Chamberlain and second by Mr. True.

Yes-6 No-0 (motion approved)

Executive Session: Be it resolved, the Board retires into executive session for the purpose of contractual, at 7:57 pm, on motion by Mr. True and second by Mr. Chamberlain.

Yes-6 No-0 (motion approved)

Out of Executive Session: The Board reconvened regular session at 8:01 pm.

Personnel: Be it resolved, the Board approves the following A.-D. on motion by Mr. True and second by Mrs. Bush:

- A. Maria Herman, School Nurse, to work 5 summer days @ 4 hrs/day @ 32.27/hr
- B. Christine Czworka, as part-time summer cleaner @ \$13.20/hr, effective July 15, 2022
- C. Luann Holts, permanent appointment as a Cleaner, effective 7/11/22
- D. Shannon Gauthier, probationary full-time Art Teacher, effective September 1, 2022

Yes-6 No-0 (motion approved)

CSE/CPSE Be it resolved, the Board approves the CPSE minutes dated 6/14/22 and the CSE minutes dated June 22, 2022 and July 14, 2022 on motion by Mr. True and second by Mrs. Bush.

Yes-6 No-0 (motion approved)

Adjournment Be it resolved, the Board approves to adjourn the meeting at 8:02 pm, on motion by Mr. Wetherwax and second by Mr. Chamberlain.

Yes-6 No-0 (motion approved)

Respectfully submitted,

Nancy Norton
District Clerk

COOPERATIVE BID RESOLUTION

Be it resolved that the Wyoming Central School District is hereby authorized to participate in the following cooperative bids for the 2023–2024 school year. These bids will be coordinated by the Genesee-Livingston-Steuben-Wyoming BOCES during the 2022-2023 school year.

- A. Copy and Printer Paper - Winter
- B. Custodial Supplies
- C. Athletic/P.E. Supplies
- ~~D. Bread~~
- ~~E. Milk Products~~
- ~~F. Ice Cream Products~~
- G. Paper and Chemical Supplies (Food Service)
- ~~H. Grocery~~
- ~~I. Grocery Diversions~~
- J. Kitchen Smallwares
- K. Refuse Collection
- L. Medical Supplies
- ~~M. Fuel~~
- N. School and Office Supplies
- O. Printer Supplies
- P. Copy and Printer Paper - Summer

District Clerk Signature

Date

**Superintendents'
Annual Approval
Of
Bus Drivers
For the
2022-2023 School Year**

William Fuest

Michelle Grefrath

Traci Hoffman

Keith Kruppner

Kristen Wysocki

Adam Richley

Amy Terry

Kerri Griffith

Bus Aide/Monitors

Marilyn Carroll

Sandy Joy

Theresa Gonsiorek

Traci Hoffman

Kerri Griffith